

(LETTERHEAD)

(Date)

Manager
Payments and Settlement Unit
Bank of Maldives

Dear Sir/Madam,

Subject: Staff salary for the month of March 2020

We have sent our staff payroll list together with this letter which contains their names, account numbers and amounts to be credited.

Kindly arrange to credit the respective amounts to their accounts and debit our account number 77XXXXXXXXXX for the total amount MVR 12,345.67 (Twelve thousand three hundred forty five Rufiyaa and sixty seven laaries) and the bank relevant bank charges.

Kind regards,

(Authorized signature(s) with name and designation and contact number)